Sample **Timeline** for Thunderbird International Business Review
Special Issues

A special issue may include between 5 – 8 articles, plus an introduction

**Publication Cover Date:** November/December 2019

- Editorial Office submits full issue to the publisher: June 30, 2019
- Guest editor(s) submit introduction and table of contents: June 20, 2019
- Corresponding authors email final versions of accepted articles in Word to Editorial Office: June 1, 2019
- Submission deadline: March 1, 2018
- Editorial Office submits full issue to the publisher: October 20, 2019

**Final steps:**

- Corresponding authors include cover page in final versions containing full contact coordinates for all authors and co-authors, plus a brief biosketch for each author and co-author
- Corresponding authors sign an electronic copy of Wiley copyright form in WOLS Author Services. This includes Guest Editors for the introduction
- Individual manuscripts published online with DOI as they are completed
- Full issue published with Volume/Issue numbers

Also sent by guest editor to TIBR Editorial Office:
- Full reviewer contact information and short bios for each reviewer (optional)

**Note:** Submit all content electronically

**Submission deadlines:** Vary by issue
Peer review process:

NOTE: Call for Papers issued in November 2017 – Guest editors are responsible for publicizing the CFP to their peer groups, relevant list-servs and at their professional meetings.

Authors must create an account at http://mc.manuscriptcentral.com/tibr to submit a manuscript. Authors indicate that the submission is for a special issue.

- Submissions must conform to journal style and be uploaded to Manuscript Central
- Articles are desk reviewed by the guest editors and if deemed appropriate for the issue are sent for review
- Guest editors identify reviewers and invite them
- Reviewers are asked to return evaluations/comments within six weeks
- Articles needing revision are returned to authors with reviewer comments and authors are asked to notify guest editors of their intention to revise
- Revisions must be returned within no more than three months (may vary by issue)
- Revisions are returned to reviewers for further evaluation with directions to return comments within a month
- The process continues until the issue is complete**

Normally, and under the best of circumstances, a special issue takes a minimum of 18 months to complete from the initial proposal and call for papers to final publication.

A special issue may, on occasion, take less time if the papers are drawn from a conference.

**Articles not accepted for the issue but considered acceptable for publication may be considered for publication in later issues of the journal, at the discretion of TIBR Editor, Dr. Mary Teagarden

Mary B. Teagarden, Professor of Global Strategy and Editor, Thunderbird International Business Review
1 Global Place, Glendale AZ 85306 USA
+1 602.978.7659 (Editorial Office)
mary.teagarden@thunderbird.asu.edu